



# Changed For Eternity Ministries

## The Choice Presentation

### Request for Ministry Form



*Changed for Eternity Ministries* strives to organize as many details as possible prior to the event date. Our goal is to ensure that on event day everyone is organized, relaxed and focused on ministering rather than worrying about organizational details. We hope that this will help make our time together most effective.

Please complete these forms and return a copy to us as early as possible in order to ensure confirmation. When we receive the completed form we will prayerfully consider the request and respond within one week. Our address is: Changed for Eternity Ministries, 90 Chapel Hill Crescent, Welland, Ontario, L3C 6G9 or email to [ministry@changedforeternity.com](mailto:ministry@changedforeternity.com).

1. Name of church/ organization: \_\_\_\_\_

2. Address of church/ organization: \_\_\_\_\_  
 \_\_\_\_\_

3. Phone Number of church/ organization: \_\_\_\_\_

4. Contact Person:

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Cell or Home Phone: \_\_\_\_\_

5. Dates and times Changed for Eternity Ministries will be ministering:

Dates

Times

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Approximate number of people anticipated: \_\_\_\_\_

7. Do we have permission to set up a product table? \_\_\_\_\_

8. We will need help with set-up and tear down as well as with the training & presentations. We suggest 2 – 4 strong people for the set-up and tear down and one adult for every 10 children during training and 3 or 4 during the presentations. Will you have those adult helpers in place? \_\_\_\_\_

9. What type of sound system exists at this facility? Ideally we would like a sound system with 4 or more channels, 1 microphone and cord and a person to run the sound. We realize this is a lot for some locations so please indicate what is available and we will attempt to bring what you do not have. \_\_\_\_\_  
 \_\_\_\_\_

10. Do you have a Video (LCD) Projector that we can use? The entire program (training and performing) is multi-media so an LCD projector is essential. (If you do not have a projector we can bring ours.) If an LCD projector is available how is it positioned (hanging from the ceiling or stationed on a table) \_\_\_\_\_  
 \_\_\_\_\_

11. Lighting is a very important part of The Choice, please let us know what the situation is at your facility, this will determine the amount of lighting we will bring. \_\_\_\_\_

12. We require a schematic of the room we will be using; this will help in our set up plans. Please include: the room's dimensions, electrical outlet locations, stage areas, seating capacity, type of seating (pews, chairs, benches, floor), LCD projector, screen and window locations. When we arrive the presentation room and stage should be empty of all ministry items and chairs should be stacked and against the wall. We will also require a room, as close to the presentation room as possible, this will be the 'greenroom' where the children store their belongings and costumes.

13. It is our desire to have all remuneration and accommodation issues arranged prior to an event. Please see the enclosed form for guidelines. Thank you for your co-operation!

a) We will provide accommodations for the Changed for Eternity Ministries team, members (3) on the following dates:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) We will supply the Changed for Eternity Ministries team with the following meals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*CFEM would appreciate your efforts to keep the meals low in carbohydrates. For more information please call 905-732-0482.*

c) Understanding that Changed for Eternity Ministries is a full time evangelistic ministry, we the \_\_\_\_\_,  
(NAME OF ORGANIZATION)

commit to a minimum love offering/honorarium of \$ \_\_\_\_\_ plus \$ \_\_\_\_\_ per kilometer for travel

expenses or \_\_\_\_\_  
(INDICATE ALTERNATE ARRANGEMENTS)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for taking the time to complete this form! We trust that this will help you (as well as us) in arranging for Changed for Eternity Ministries to minister at your event. If you have any questions or concerns, please call us at 905-732-0482. We are excited about ministering for you, to you and with you! May God richly bless you !

Pastor Gareth Mongrain  
Ministry Administrator

Please include written instructions on how to get where the services will be held. We will be coming from Welland, ON.

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**CHANGED FOR ETERNITY MINISTRIES**

**Address** 90 Chapelhill Cres., Welland, ON, Canada, L3C 6G9 **Phone** 905-732-0482 **Email** [ministry@cfem.biz](mailto:ministry@cfem.biz)

## CHANGED FOR ETERNITY MINISTRIES

### FINANCES

We are full-time child and family evangelists who believe that God will provide for our needs as we are faithful to Him. At the same time we understand the need for some concrete guidelines to take to your Boards and Committees. The following is a list of our financial requirements. It is our desire to have all financial arrangements organized prior to the time of an outreach. Please enter your commitment on the enclosed request form. We trust that this will make our time together effective and focused on ministry.

#### A. Accommodations and meals:

We request a clean, pet free place to rest, eat and shower. We would love to billet with members of your congregation, or stay in a local hotel / motel. As a note of interest, some of us are allergic to animals and birds, feather pillows, as well as mould. We would also appreciate your efforts to keep the meals low in carbohydrates. For more information please call 905-732-0482.

#### B. Travel Expenses:

We request forty cents per kilometer of driving (return).

#### C. Honorarium/love offering:

Finances **do not** dictate when and where we will minister. We are offering this list of suggested honorariums as a guideline, not a form of pressure. Please consider that this is a ministry with numerous office and program expenses. Our Board of Directors offers these guides to assist you.

#### D. A Weekend Event:

Friday night, Saturday training with 1 - 2 Sunday performances, \$1000.00 to \$2000.00 + accommodations/meals/travel. Additional consecutive days:

One day with one program:

\$150.00 to \$250.00 + accommodations/meals/travel

One day with two or more programs:

\$250.00 to \$500.00 + accommodations/meals/travel

#### E. Subsidy Program:

A Church that does not have the finances to cover the full cost of bringing in CFEM may apply for a subsidy.

The finances in our Subsidy Program are provided from the giving of our partners and the proceeds from the sale of our products. If you would like to apply for, or donate to our Subsidy Program please contact our office.

Please make cheques payable to CHANGED FOR ETERNITY MINISTRIES. Please indicate the amount designated for travel expenses. Thank you! God Bless!

Pastor Gareth Mongrain  
Ministry Administrator  
Changed for Eternity Ministries